

CONFERENCES & EVENTS  
Leonardo Royal  
Southampton Grand Harbour



**For Conference and Event enquiries**

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**Leonardo Royal Southampton Grand Harbour**  
West Quay Road, Southampton SO15 1AG

Leonardo  
Hotels

# Welcome to Leonardo Royal Southampton Grand Harbour

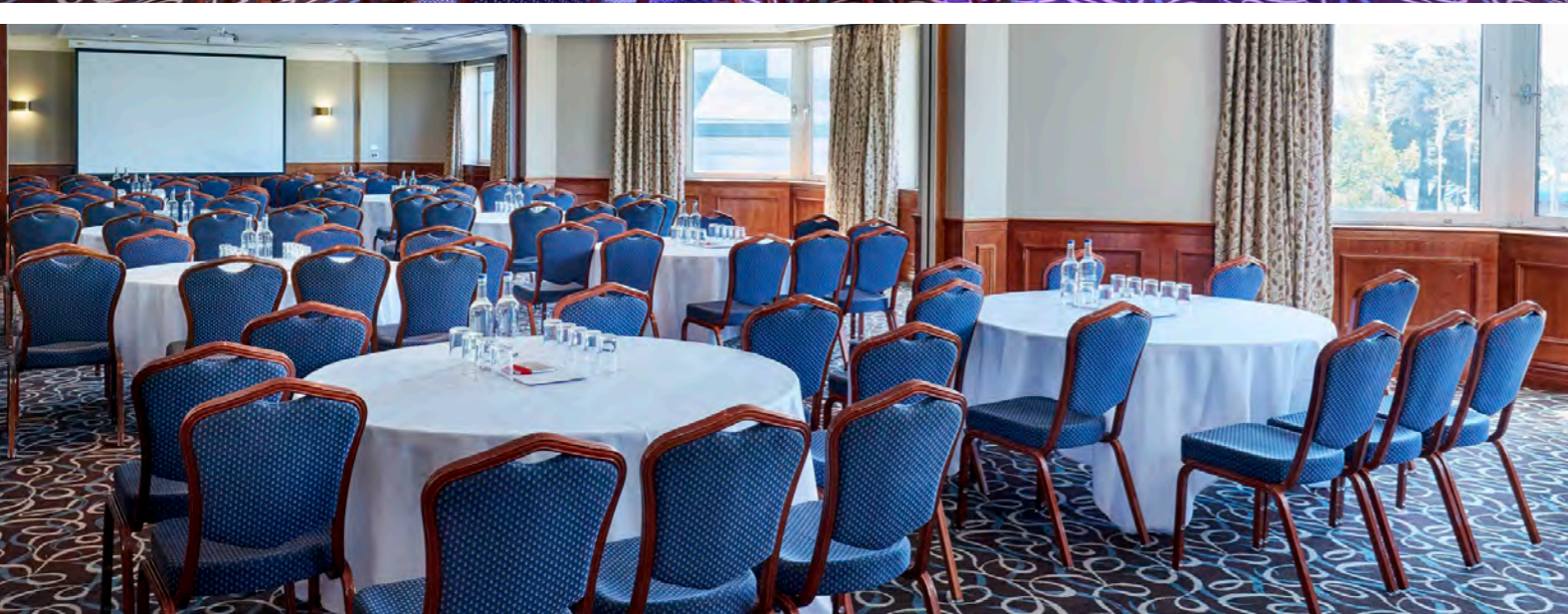
## Conference and Events

**Our flexible range of 12 meeting and function rooms makes us an ideal venue for hosting small or large conferences and special events.**

We can comfortably accommodate up to 500 guests in a theatre layout and our central and accessible location makes us one of the most convenient conference venues in the city.

**Our flexible meeting space is multi-functional and our largest room can accommodate up to 500 people in a theatre layout or the room can be split into three which gives you the option to seat 250 in theatre layout.**

We also boast a number of variable sized syndicate rooms to support your large event.



## Conference and Events

### Mayflower Suites

Situated on the ground floor, the Mayflower Suite is a self-contained space and benefits from its own private entrance and breakout space. With a capacity of 500 people, the room is suitable for hosting a range of events including large conferences, AGMs, exhibitions and product launches.

### Mezzanine Suite

Located on the Mezzanine floor, this suite is a versatile events space made up of 3 interconnected meeting rooms. When used as a single space, the room has a capacity of 120, perfect for mid- to large-sized business conferences or events.

#### Our facilities are suitable for:

- Large conferences for up to 500 delegates
- AGMs
- Training Events
- Association and Club Events
- Fundraisers
- Exhibitions
- Team Building Events
- Private Parties

From the latest equipment to freshly brewed tea and coffee and flexible food and drink menus, you'll find everything you need to make your meeting or event a success.

## Social Banqueting

**Leonardo Royal Southampton Grand Harbour is the perfect location to host your social evening event or corporate function.**

Our experienced and dedicated team will assist in arranging every detail of your event, from décor and catering to live entertainment.

#### We specialise in:

- Large Gala Dinners
- Award Ceremonies
- Graduation Balls
- Charity Fundraisers
- Black Tie Events

### Mayflower Suite

Our largest conference and event room is the premier venues for gala balls, charity events and celebrations and can accommodate up to 400 guests for banquets.

The space benefits its own private entrance, bar and breakout area and features state-of-the-art audio visual equipment, including HD projectors, full-range speakers, and LCD projectors with screens.

### Mezzanine Suite

For smaller events for up to 120 guests, the Mezzanine Suite provides a unique space overlooking the waterfront and benefits from its own bar and breakout area.



## What We Offer

Here at Leonardo Royal Hotel Southampton Grand Harbour we provide the space, style and attention to detail that you want and expect.

Our dedicated Meetings team will ensure your event runs smoothly and our main function room has the benefit of being on the ground floor.

### Our Meeting and Event Rooms include as standard:

- Wireless Projectors
- High speed WiFi
- Natural daylight (in selected meeting rooms)
- Air conditioning
- Flexible space

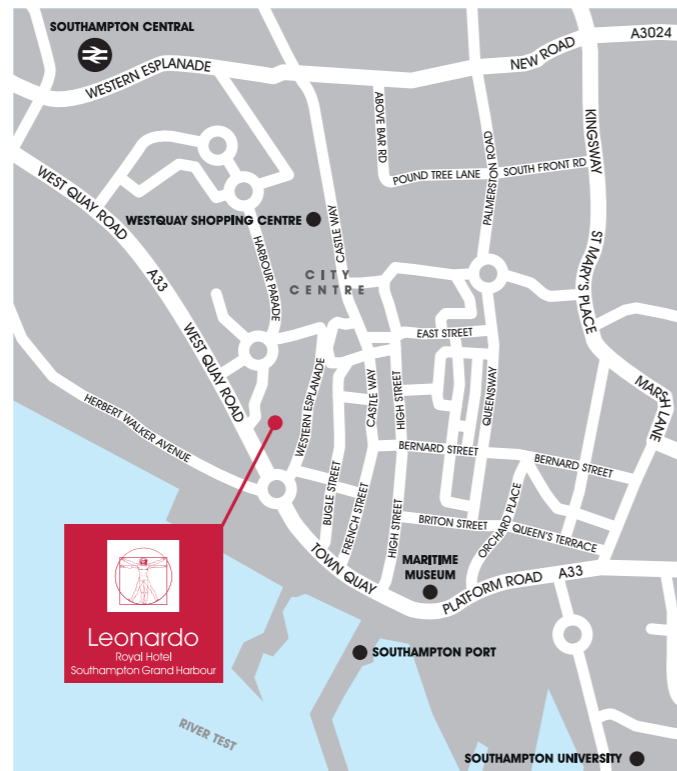
You will be supported by our dedicated team who will ensure your meeting or event is a success.

### Location

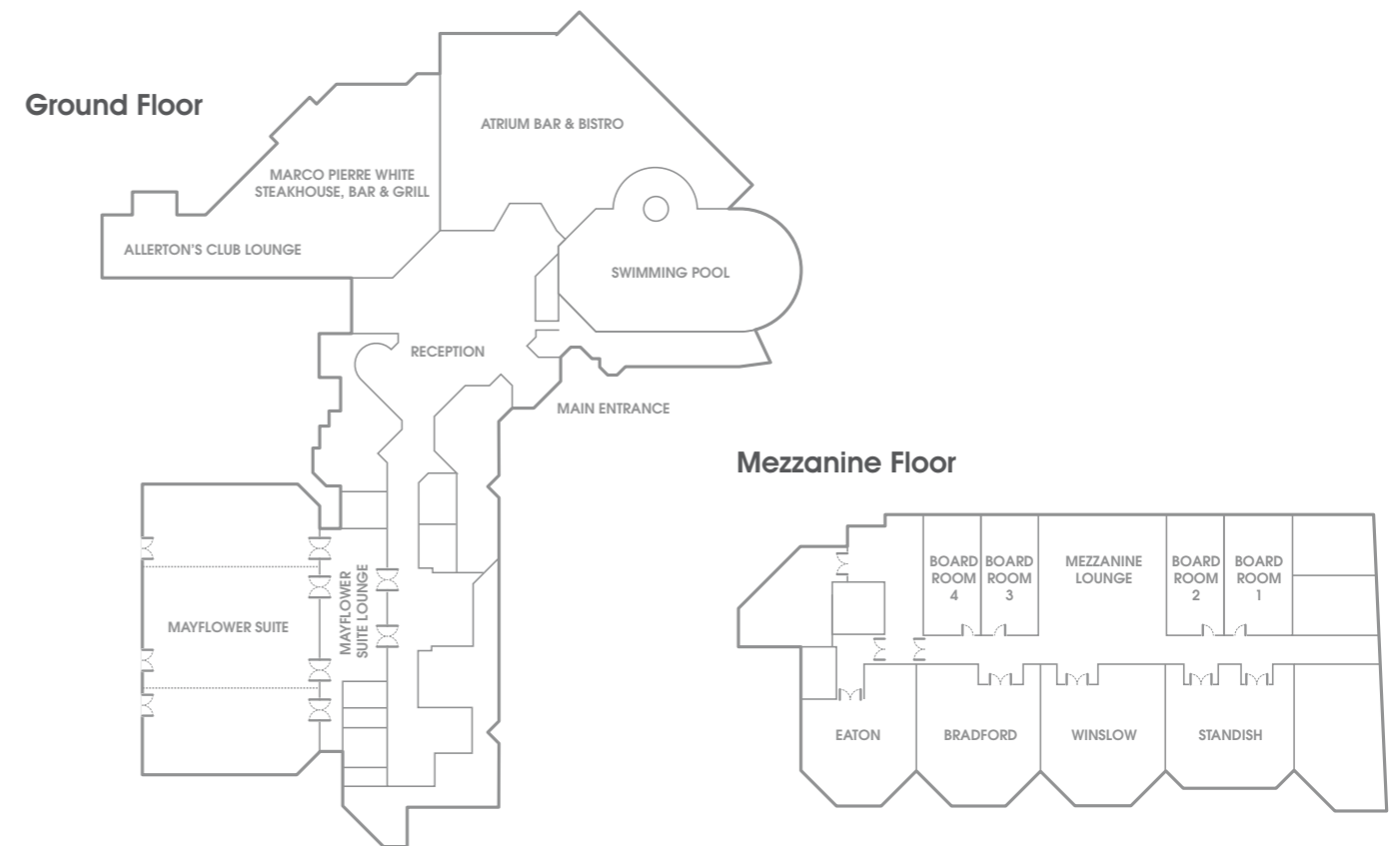
Leonardo Royal Southampton Grand Harbour boasts a fantastic location at the famous Waterfront and is a short walk from Southampton Railway Station and the Port of Southampton. If you're travelling by car, the M27 is just 15 minutes away and we have parking onsite for 179 cars.

### Location highlights

- 10 minute walk from Southampton Railway Station
- 5 miles from Southampton Airport
- 5 miles from M27 motorway
- On site parking for 179 cars



## Floor Plans and Capacities



### CAPACITIES AND DIMENSIONS

Meeting Room Name	Room Size (m)	Theatre	Classroom	Cabaret	Banquet	Boardroom	U-Shape
Mayflower Suite	26.4 x 16.7 x 4.49	500	260	300	400	100	100
Mayflower 1 or Mayflower 3	7.2 x 16.7 x 4.49	130	80	80	120	40	40
Mayflower 2	12 x 16.7 x 4.49	250	100	120	180	40	45
Mayflower 1 and 2 or 2 and 3	19.4 x 16.7 x 4.49	380	180	200	320	80	85
Mezzanine Suite (Bradford, Winslow, Standish)	9 x 24 x 2.7	120	90	90	140	60	50
Bradford or Winslow	9 x 8 x 2.7	50	30	36	50	30	25
Standish	8 x 8 x 2.7	50	24	32	40	22	22
Bradford and Winslow	9 x 16 x 2.7	100	70	70	100	45	45
Winslow and Standish	8.5 x 16 x 2.7	80	60	70	90	40	40
Eaton Suite	7 x 8 x 2.7	40	12	21	30	20	12
Boardrooms 1, 2, 3 and 4	4 x 8 x 2.7	20	12	-	14	14	-
Library Suite	3 x 6 x 2.7	12	-	-	12	10	-

## At a Glance

- 173 stylish and spacious bedrooms including executive rooms and suites
- 12 state of the art meeting and event rooms
- Marco Pierre White Steakhouse Bar & Grill
- The Royal Bar
- Health and Leisure Centre including 15m swimming pool
- Spa

